

# Mohammed Boussardi

Communication & Technical Writing Specialist | Multilingual Analyst | AI Training & Evaluation

mail.mboussardi@gmail.com | +212 708 086 611 | Mohammedia, Morocco | linkedin.com/in/mohammed-boussardi | mboussardi.ma

## PROFESSIONAL SUMMARY

---

Multilingual professional with 4+ years of experience bridging technical and functional domains in enterprise environments. Proven track record in clear technical writing, cross-functional communication, stakeholder management, and structured documentation across Arabic, French, English, and Spanish. Strong analytical and critical thinking skills developed through requirements gathering, process mapping, and quality assurance (UAT coordination) for regulated institutions. Experienced in evaluating complex technical outputs, providing precise written feedback, and ensuring accuracy and consistency across deliverables. Background in programming (Python, SQL, JavaScript), AI/data science fundamentals, and pedagogical training makes me well-suited for AI training, evaluation, and content quality tasks.

## PROFESSIONAL EXPERIENCE

---

### Functional Consultant — HRIS / Workforce Management

Jun 2025 — Present

*Inetum — Offshore — Morocco*

- Translate complex business requirements into clear functional specifications and configuration documentation for multi-client deployments.
- Write detailed process documentation, validation rules, and configuration guides consumed by both technical and non-technical stakeholders.
- Coordinate multilingual communication between French-speaking clients, Arabic-speaking internal teams, and English-speaking project leads.
- Evaluate system outputs against business rules, identify discrepancies, and produce structured feedback reports.
- Facilitate UAT sessions — guiding users through test scenarios, documenting results, and communicating findings to development teams.

*Technical Writing | Multilingual Communication | Quality Assurance | Documentation | Stakeholder Management*

### Oracle APEX Consultant — Enterprise Applications

Aug 2023 — May 2025

*Popay Maroc — Casablanca, Morocco*

- Authored functional and technical documentation for enterprise applications, ensuring clarity for diverse audiences.
- Conducted business analysis through structured interviews, translating verbal requirements into written specifications.
- Reviewed and evaluated code outputs and system behavior for correctness, consistency, and alignment with requirements.
- Communicated project progress, blockers, and technical findings through clear written reports to management.
- Collaborated across cross-functional teams — bridging communication between developers, business analysts, and end-users.

*Business Analysis | Technical Documentation | Code Review | Cross-functional Communication | Reporting*

### Oracle APEX Consultant — Central Bank Mission (High-Compliance)

Jul 2024 — May 2025

*Bank Al-Maghrib — Rabat, Morocco*

- Produced compliance-grade documentation for Morocco's central bank, adhering to strict institutional writing standards.
- Communicated technical concepts to non-technical regulatory stakeholders in both French and English.
- Reviewed deliverables for accuracy, consistency, and regulatory alignment before submission.

*Compliance Writing | Regulatory Communication | Quality Review | Bilingual Reporting*

### Online Instructor — IT, Programming & Languages

Sep 2022 — Jul 2023

*Classgap — Online*

- Delivered clear, structured instruction in programming (Python, SQL, web development) to students across skill levels.
- Adapted communication style and language complexity based on learner profiles — from beginners to professionals.
- Created educational content, exercises, and evaluations in multiple languages (French, English, Spanish).
- Developed strong skills in explaining complex technical concepts in simple, accessible language.
- Evaluated student work, provided detailed written feedback, and tracked progress through structured assessments.

*Teaching | Content Creation | Written Feedback | Multilingual Instruction | Evaluation*

## Intern — Development & Information Systems

Apr 2021 — Jul 2021

*Sonasid — Nador, Morocco*

- Documented system processes and contributed to internal knowledge base documentation.
- Participated in system analysis, producing written reports on findings and recommendations.

*Process Documentation | System Analysis | Technical Writing*

## CORE COMPETENCIES

---

### Communication & Writing

Technical Writing, Functional Documentation, Report Writing, Cross-functional Communication, Stakeholder Management, Requirements Specification, Content Creation, Editorial Review

### Analytical & Evaluation

Critical Thinking, Quality Assurance, Output Evaluation, Requirements Analysis, Process Mapping, UAT Coordination, Accuracy Verification, Structured Feedback

### Technical Knowledge

Python, SQL, JavaScript, HTML/CSS, Oracle APEX, PL/SQL, REST API, Data Analysis, AI/ML Fundamentals

### Languages & Tools

Arabic (Native), French (Fluent), English (Professional), Spanish (Intermediate), Jira, Git, Microsoft Office, Google Workspace

## CERTIFICATIONS

---

Python for Data Science — IBM

JavaScript Algorithms and Data Structures — freeCodeCamp

Oracle APEX Developer — Oracle

Oracle PL/SQL Developer Certified — Oracle

## EDUCATION

---

### Engineering Degree in Information Systems and Management

2025 — 2028

*ISGA School of Engineering — Morocco (In progress)*

### Technical University Degree, System & Network Administration

2019 — 2021

*Ecole Supérieure de Technologie de Safi — Safi, Morocco*

## LANGUAGES

---

Arabic — Native (reading, writing, speaking), French — Fluent (professional proficiency), English — Professional (written & spoken), Spanish — Intermediate (conversational)

## LINKS

---

Portfolio: [mboussardi.ma](http://mboussardi.ma)

LinkedIn: [linkedin.com/in/mohammed-boussardi](https://www.linkedin.com/in/mohammed-boussardi)